



## Senior Accountant

### Who is Optera?

We build software to help the world's largest companies stop climate change. Our market-leading products provide companies with the tools and insight they need to reduce the environmental impacts of their businesses, supply chains, and products. We are backed by some of the most respected US-based venture capital firms and have a robust client list, including leading Fortune 500 companies such as Dell, Cisco, HPE, Williams-Sonoma, and Target.

### What problem are we solving?

In short, Optera is the data solution to stop climate change. Major corporations are the largest source of carbon emissions. Across the globe, companies are responding to pressure to address climate change by setting goals to aggressively reduce emissions by 2050. Our software enables corporate teams to collect, manage, and analyze emissions data across their operations, supply chain, and products, all with the aim of achieving their goals and halting Climate Change.

### Why work at Optera?

Our team dedicates our skills, talents, and time to make the world a more sustainable place for future generations. We have a collaborative and dynamic culture where everyone plays a critical role and has room to learn and grow. Balance between work and life is key to our success, and we provide our teammates the flexibility, space, and support to thrive personally and professionally.

### Why this opportunity?

Optera is growing faster than ever and we are rapidly expanding our market leading product and services. We are seeking a highly experienced Senior Accountant to join our team. Reporting to the VP of Finance, the ideal candidate should have a strong background in SaaS accounting and be knowledgeable in applying the revenue recognition standard, ASC 606. The Senior Accountant will be responsible for overseeing and executing all aspects of the financial accounting process and ensuring the accuracy and completeness of the company's financial statements. Join us on our journey to deliver the best sustainability management software in the world.

### The role and responsibilities

- Prepare and maintain accurate financial records in compliance with GAAP and ASC 606 standards

- Customer billing and collection
- Manage the month-end close process, including journal entries, account reconciliations, and financial reporting
- Perform revenue recognition analysis, including determining appropriate revenue recognition methods and identifying potential revenue recognition issues
- Collaborate with cross-functional teams to ensure compliance with revenue recognition policies and procedures
- Manage AP (including employee expense reimbursement) process confirming invoices and making payments
- Reconcile banking transactions and conduct transfers and wires
- Collaborate with People Operations team to process bi-monthly payroll
- Collaborate with VP of Operations and VP of Finance to continually improve month close process and financial reporting
- Assist with local tax reporting and collaborate with tax accounting firm to ensure they have all necessary documentation and information
- Improve current accounting processes to streamline systems and prepare the company for further growth, potentially including selecting and implementing a SaaS-specific accounting platform

## Your qualities

- Excellent attention to detail and ability to manage multiple tasks and deadlines
- Empathetic communicator comfortable interacting with individuals at all levels of a company
- Comfortable working both independently and as part of a team
- Ability to think strategically about process improvements
- Enjoy the dynamic environment of a growing startup

## Your experience/qualifications

- Bachelor's degree in Accounting or Finance or comparable experience
- Years of experience in SaaS accounting, including revenue recognition under ASC 606
- Strong knowledge of GAAP and ASC 606 standards
- Experience with accounting software, such as QuickBooks, Sage Intacct, or NetSuite
- Experience with revenue tracking software, such as Maxio, Rev Pro, or SAAS Optics

## Nice to have

- Experience with combined SaaS and service based revenue
- Sales tax accounting, collection and payment experience
- Experience with working in a remote or hybrid environment



## Commitment to Diversity and Inclusion

Optera is committed to creating a diverse environment that is safe and welcoming to all. We are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. We take this very seriously and expect that you do too.

## Benefits

- Unrestricted PTO and flexible work schedule
- Recharge Fridays: Every other Friday off
- Health insurance including dental and vision
- Short and Long term Disability Insurance
- 12 weeks maternity/paternity leave (8 weeks paid)
- Wellness budget
- Budget for home/office workstation
- Professional development budget
- 401k with 4% company match and ESG investment options
- Company-wide Bonus program
- Colorado Eco-pass (regional bus pass)
- Team happy hours, hikes/bike rides, and ping-pong

Location: Boulder, CO preferred but not required; Remote (US and Canada) possible

Position: Full-time

Base Salary (US employees): \$80,000 - \$95,000 plus bonus

## How to Apply

Please send a brief cover letter and resume to [hring-accounting@opteraclimate.com](mailto:hring-accounting@opteraclimate.com) with the subject line "Senior Accountant- [Your Name]."