



## Consultant

### **Who is Optera?**

We deliver software and expert services to help the world's largest companies stop climate change. Our market-leading products provide companies with the tools and insight they need to reduce the environmental impacts of their businesses, supply chains, and products. We are backed by some of the most respected US-based venture capital firms and have a robust client list, including leading Fortune 500 companies such as Dell, Cisco, HPE, Williams-Sonoma, and Target.

### **What problem are we solving?**

We provide companies with the data tools and expert support they need to stop climate change. Major corporations are the largest emitters of carbon emissions. Across the globe, companies are responding to pressure to address climate change by setting goals to aggressively reduce emissions by 2050. Our software enables corporate teams to collect, manage, and analyze emissions data across their operations, supply chain, and products, all with the aim of achieving their goals and saving the planet.

### **Why work at Optera?**

Our team dedicates its skills, talents, and time to make the world a more sustainable place for future generations. We have a collaborative and dynamic culture where everyone plays a critical role and has room to learn and grow. We provide our teammates the flexibility and space to thrive personally and professionally.

### **Why this opportunity?**

Our business is growing faster than ever, and we are looking for a core team member to join our Global Services Team. This team works directly with clients to support the delivery of integrated software and consulting services. We are looking for someone who can support clients ranging in size from Fortune 500's to small independent organizations through the implementation of our software and delivery of high quality ESG consulting services. If that sounds intriguing, come join the team that delivers the most effective sustainability management platform in the world.

## The Role and Responsibilities

- Responsible for software implementations and ensuring customer business objectives are met
- Serves as a subject matter expert with respect to best practice implementation strategies and is the client's first point of contact for expertise related to the Optera software platform
- Serves as a subject matter expert and guides clients through GHG emission reduction programs and various sustainability frameworks (CDP, GRI, SASB, TCFD, etc.)
- Has a strong understanding of project management concepts and adheres to project scope, deadline and schedules
- Assists in the development of customer training material and may provide training
- Consistently delivers high-quality services to our customers following our standard implementation methodology
- Assists in the management of customer expectations and resolves and/or escalates issues in a timely manner

## Your qualities

- Desire to build and maintain a world-class, supportive, fun and productive work environment
- Good interpersonal skills, maturity, credibility, confidence, and integrity
- Dedication to supporting an environment that is safe and welcoming to all
- Enjoy a dynamic, fast-paced environment and seeks out new challenges
- Demonstrated ability to find ways to add value outside of your defined role
- Humility and sense of humor
- High personal standards and commitment to delivering high quality work products

## Your experience/qualifications

- Understanding of carbon emissions accounting practices and methodologies
- Ability to think analytically, be detail oriented, problem-solve, and work independently
- Experience analyzing large datasets
- Proven ability to adhere to project scope, deadlines, and schedules
- Experience creating data visualizations and presenting data
- Interest in working with software (no coding required)
  
- Preferred: professional experience in a consulting role working with external clients
- Preferred: experience developing and verifying corporate GHG emissions inventories
- Preferred: experience configuring software
- Preferred: experience in one or more data tools beyond Excel, e.g. R, Tableau, Power BI
- Preferred: experience with environmental impact accounting beyond emissions, e.g. product life cycle analysis, water, footprinting

## Commitment to Diversity and Inclusion

Optera is committed to creating a diverse environment that is safe and welcoming to all. We are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. We take this very seriously and expect that you do too.

## Benefits

- Flexible work schedule and unrestricted PTO
- Ability to work remotely up to 25% beginning Winter 2021 (currently majority remote)
- Health insurance
- Short-term Disability Insurance
- 12 weeks maternity/paternity leave (8 weeks paid)
- Wellness budget
- Budget for home/office workstation
- EcoPass (regional bus pass)
- Budget for professional development

Location: Boulder, CO

Position: Full-time

Salary: \$65,000 - \$85,000

## How to Apply

Please send a brief statement of interest and resume to [hring.services@opteraclimate.com](mailto:hring.services@opteraclimate.com) with the subject line "Consultant – [Your Name]." This position will remain posted until filled.

Note: If selected to move forward in the interview process, you may be asked to complete a short, at-home case study and present key findings and analytics in PowerPoint.

Thank you for your interest!